



GOVERNMENT OF WEST BENGAL
OFFICE OF THE SUB-DIVISIONAL OFFICER
RANAGHAT, NADIA.

NOTICE

Reference notice circulated vide number-511(11)/MDM dated 25/11/2014 of this office.

This is being notified that computer efficiency test in respect of selection of DEO at Municipality level for the CMDM Programme will be held on 29/01/2015 at Ranaghat Sub-Divisional Office (new administrative building). The list of shortlisted candidates are being attached herewith. The admit cards for the shortlisted candidates have been dispatched through post. In case any candidate does not receive the same before 21st January, 2015, he may collect the same from the respective Municipalities/NAA or this office for collecting a copy of the admit card against the copy of the receipt given to them. This is also being notified that Bengali typing will be done in avra and bangla word software.

Sub-Divisional Officer cum Chairperson of
Municipality/NAA level selection Committee
Ranaghat, Nadia

MEMO. NO. 31 /MDM (DEO)

DATED. 14 /01/2015

Copy forwarded for information to --

1. The District Magistrate, Nadia(CMDMP Cell), Krishnagar, Nadia
2. The DIO, NIC Nadia with a request to upload the notification along with the form in the district website.
- 3-7). The Chairperson, Ranaghat/Santipur/Birnagar municipality, Taherpur /Coopers Camp NAA.
- 8-12) . The EO, Ranaghat/Santipur/Birnagar municipality, Taherpur /Coopers Camp NAA.
13. The Deputy Director of Employment Ranaghat please arrange for giving a notice in the Employment Bank.
- 14-17. The BDO Ranaghat-I/II, Santipur/Hanskhali Block for wide circulation.
18. The SDICO, Ranaghat for arranging to publish this notification in two local newspapers immediately. A scroll in the Local Cable network shall also be published by him.

Sub-Divisional Officer cum Chairperson of
Municipality/NAA level selection Committee
Ranaghat, Nadia

**Meeting in connection with appointment of Data Entry Operator for Mid-day meal programme of
Ranaghat Sub-division conducted on 09.01.2015**

The following decisions were taken for conduct of computer test for the twenty applicants short listed for each Municipality/NAA.

(A)

- (1) For English type test DIO, NIC referred for a software for typing for two minutes.
- (2) For Bengali typing – 5 minutes time in Amar Bangla / Avra key board software.
- (3) Excel test – 15 minutes.
- (4) Internet – e-mail test – 5 minutes.

(B) Date of examination – 29/01/2015.

Reporting time of Candidates for

- Cooper's camp NAA – 9:00 am
- Birnagar Municipality – 10 am
- Ranaghat Municipality – 11 am.
- Santipur Municipality – 12 noon.
- Taherpur NAA – 1 pm.

(C) Admit Card will be despatched through Post office and a notice will also be given on website for short listed candidates.

(D) EOs of Municipalities will attend the examination along with one computer knowing personal on that date sharp at 9:30am.


(E) Start of exam will be at 10am.

(f) Lunch and Tiffin for twenty five personnel will be arranged from this end.

(g) The short listed candidate shall bring admit card and identity proof in favour of them to attend the examination.

(H) Evaluation will be done on the same date by the members of the committee.

[N.B Date of examination changed
due to administrative exigencies]


SDO
Ranaghat