


**GOVERNMENT OF WEST BENGAL**  
**OFFICE OF THE SUB-DIVISIONAL OFFICER, RANAGHAT**  
**(NEZERATH SECTION)**  
**QUOTATION NOTICE**

It is being informed to the bonafide suppliers /agencies that **Gala polish and color in Wooden/ steel furniture's** are required for under Ranaghat Sub-division. In this regard sealed quotations are invited as per enclosed annexure on the basis of following Terms and Condition.

**Terms & Conditions:-**

1. The quotation must be signed by the quotationer with stamp/seal & the amount must be quoted both in words & figures with his knowledge & belief after going through proper specification.
2. Self-attested copies of Valid Profession Tax, I. Tax, Trade License & Credential certificate should be attached with the Quotation.
3. The rate must include all taxes of CGST/GST etc. and the cost of carriage and all other incidental charges.
4. The sealed envelope should be superscripted " **Gala polish and color in Wooden/ steel furniture's**".
5. The tenders quoting the rate both in word and figures should be dropped in the Quotation Box kept at the Nezerath Section of the Sub-Divisional Officer, Ranaghat, Nadia on or before **18.09.2020 by 2 P.M.**
6. The Tender box will be opened on the same day i.e. **18.09.2020 at 3.00 p.m.** at the chamber of the Sub-Divisional Officer, Ranaghat, Nadia. The Tenderer or his authorized person may remain present at the time of opening of Tender box.
7. Quotation will not be received by post.
8. The Sub-Divisional Officer, Ranaghat reserves the right to reject any lowest or highest Bidder without assigning any reasons.

  
Sub-Divisional Officer, Ranaghat  
Ranaghat Sub-Division, Nadia.


28/9/2020

Memo. No. / ( 14 )/ Nez/SDO(R)

Date: .09.2020

Copy forwarded for information & wide circulation to the :

1. The District Magistrate, Nadia
2. The District Informatic Officer, NIC, Nadia with request to display in the District Website.
- 3-7. The Chairman, Ranaghat/Santipur/Birnagar/Coopers Camp/Faherpur, Municipality/NAA.
- 8-11. The Block Development Officer, Ranaghat-I/Ranaghat-II/Santipur/Hanskhali.
12. The Post Master, Head Post Office ,Ranaghat, Nadia
13. O/C, Nezerath Section, Ranaghat Sub-Division ,Nadia
14. Office of the Notice Board/Website, Ranaghat Sub-Division , Nadia


  
Sub-Divisional Officer, Ranaghat  
Ranaghat Sub-Division, Nadia.

28/9/2020

Annexure

SI	Item	Schedule of work	Rate for Servicing
1	Steel Almirah (2 pieces)	Coloring, lock change and repairing	
2	Wooden armless chair (6 pieces)	Gala polish	
3	Wooden table (4 pieces)	Gala polish	
4	Wooden tea table with glass (1 piece)	Gala polish and glass clean	
5	Wooden bench (1 piece)	Gala polish and repairing	
6	Visitor Chair ( 7 pieces)	Cleaning the cotton back and sit, coloring of metal and change rexine (if necessary)	

Signature  
With Date & Seal

  
Sub-Divisional Officer, Ranaghat  
Ranaghat Sub-Division, Nadia.  
28/9/2020